

Bluffton Presbyterian Church
Gazebo Reservation Request Form
Approved by Session June 10, 2021

ORGANIZATION: _____

ADDRESS: _____

PHONE: _____

Dates(s), Start and End Time of Use: _____

Purpose of Use: _____

GUIDELINES:

Use of Gazebo must be approved by BPC's Session or its designee at least two (2) weeks PRIOR to usage.

Church building will be closed during event, except by special permission. Public restrooms are available at Town Hall (corner of Main & Elm).

Sound system, additional chairs, decorations, and any other extras are the responsibility of your organization. Decorations may be secured with floral hangers and floral tape only - no regular tape, staples, tacks or nails. No open flames allowed.

Smoking and alcoholic beverages are not permitted in the gazebo or on the lawn.

Gazebo and lawn shall in the condition in which found. You are responsible for cleaning up and taking away your own trash.

Adherence to current CDC public health guidelines is strongly urged.

I have read the above guidelines and our organization agrees to abide by them.

Name of Responsible Person _____ Role _____

Signature _____ Date _____

BPC Office Use Only

Approved by Church Representative _____ Role _____

Signature _____ Date _____